

Library Orientation

Southeastern Technical College

Library Staff

■ Jane Summey

- Director of Library Services
- 538-3209
- jsummey@southeasterntech.edu

■ Leah Dasher

- Librarian
- 538-3186
- ldasher@southeasterntech.edu

■ Cassandra Hall

- Assistant Librarian, Swainsboro
- 478-289-2322
- chall@southeasterntech.edu

■ Kaye Wickstrom

- Assistant Librarian, Swainsboro
- 478-289-2322
- kwickstrom@southeasterntech.edu

Library & Computer Lab Hours

- **Vidalia Campus**
 - Monday – Thursday
 - 7:30 A.M. to 9:00 P.M.
 - Friday
 - 7:30 A.M. – 12:00 P.M.
- **Swainsboro Campus**
 - Monday – Thursday
 - 8:00 A.M. to 8:00 P.M.
 - Friday
 - 8:00 A.M. to 12:00 P.M.
- **Glennville Campus**
 - 2:00 P.M. – 10:00 P.M.



Library Rules

- Please keep excessive noise to a minimum
- Cell phones should be set to silent
- Since the school is considered a place of work, children are not allowed.
- No food or drinks
- Headphones should be used for sound on computers.
- Be considerate of others.

Available Resources

- Online catalog
 - library.southeasterntech.edu/catalog.asp
 - 60,000 e-books
- 20,000+ books
 - 2-week checkout period
- 50+ magazines, newspapers, & professional journals
- Interlibrary Loan
- Poster Maker, Scanner, Copier

Available Online

- **GALILEO**
 - www.galileo.usg.edu
 - Access to over 120 databases
 - Contain full-text articles
 - Contact library for this quarter's password
- **NetLibrary**
 - Access to over 60,000 books
 - Anytime, Anywhere
- **Ask a Librarian** – Receive a response within 24 hours
- **Meebo** - Chat instantly with a STC Librarian

Library Computer Software



- MS Office
- Accounting
- Nursing
- Internet Explorer
- SAM
- & many more....
- Wireless Access

Library Orientation

- Thank you for visiting our library.
- Submit your comments & suggestions by completing the satisfaction survey on the library page.

